

#### SINGLE GAME VOUCHER

Participants must register to the competition.

#### **PARTICIPANT REGISTRATION**

Participant registration process is the same for a Netball Victoria membership and a Single Game Voucher. Arrive on the final page of the registration form and select **One Match Only.** 

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## **COMPETITION MANAGER ADMINISTRATION STEPS**

Enable Individual Game User Single Game Fee option in the set-up of the Registration Form under Fees.

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s: Single Game Fe	es are available for l	Nevers only.						
embership Type	Division	Membership Fees (excl. GST)	057	Nomination Fees lexcl. GSTI	QST	Competition Fees level. 0511	06T	Total
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		\$ 6.57	\$0.03			\$.0	5.0	\$ 1.07

Enable Multiple registrations to the same division in the set-up of the Registration Form under Registration Divisions.



To view all single game vouchers purchased by individuals. **Finance > Summary by Participant** Filter Payment Type – Single Game Fee Here you will see all participant details including the date of purchase.



### SELECTING A PLAYER (SINGLE GAME VOUCHER) IN A TEAM

**NOTE:** Participant's name will not appear in Competitions > Player Grading. The participant must be added to a team in Match Day.

## Match Day > Competition Details > Matches

Click on the Match ID.

Click the Statistics slide toggle for player names to appear.

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#### Click +Borrowed Player

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Search the participant's name and click ok.

# **REDEEM A SINGLE GAME VOUCHER**

# NOTE: this step can only be completed by the Association or League. The Club is unable to redeem a single game voucher.

Single Game Vouchers can now be redeemed by the competition organiser in Netball Connect.

Before redeeming the voucher, go to Competition Details > Matches and note the Match ID number correlating to the match the participant has played in.

To redeem a voucher go to **Match Day > Payments > Single Game Fees** Click Single Game Fees

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You will see the participant name, Club and Grade they have registered to and the number of single game vouchers purchased.

	Comparison Membership Product Division: 2	Purchased ¢	Available ::	Action
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Find the participant's name, click the Action button and click Redeem/Remove.



Click Redeemed matches and select the correct Match ID number. Click Save.

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	Cancel Save