**What does an (*) mean**

Players listed on scorecards with an (*) asterix after their name usually means the Netball Victoria registration is incomplete or incorrect. Players may have already paid registration for another club in another competition, but they must also register to play for your club.

POSITIONS MUST BE RECORDED FOR EACH PLAYER EACH QUARTER. PLEASE PROVIDE INFORMATION FOR ANY FILL IN PLAYER ON THE BACK OF THE SCORE CARD

**Division:** Junior Section 6F   **Date:** 23 Nov 2019   **Time:** 03:10 PM

**Court:** Court 8   **Round:** 10

**Team Name:** WDNA Blue 1   **Team Name:** WDNA Blue 2

| Player Name | 1 | 2 | 3 | 4 | Player Name | 1 | 2 |
|---|---|---|---|---|---|---|---|
| Abbott, Mary | | | | | Black, Karen | | |
| Brown, Jenny | | | | | Clarke, Helen | | |
| Cooper, Julie | | | | | Carter, Sophie | | |
| Davies, Sarah | | | | | Freeman, Maria* | | |
| Donald, Jane | | | | | Graham, Heather | | |

**How to check VNA status**

Follow the steps below to check if any players in your club have an asterix.

Select Teams → Match List → Select All Grades (this will download all teams scorecards, if you just want an individual Grade select that from the dropdown) → Select by Most Recent Date/Round → Press Search → Click the check box next to match you wish to download (select All if you are downloading All Grades) → Select print score card in drop down box → Press Go → Open downloaded score card to review player status.

**What to do next...**

- Resend the registration link to these players advising them they must be registered with your club to play.
- In some instances, a player may have two registration numbers and you may not be using the Netball Victoria Membership number with the current registration.
- If this is the case, ask for the players other NV number and then request these two numbers be merged so the player only has the one NV membership (refer to the Merge Request Cheat Sheet).

**Notes**

- Players must register for each team they play in.
- Ideally players will only have one VNA registration, if they have multiple registration numbers, these should be merged.
- Some players don't realise they have multiple VNA numbers. Clubs can check this by going to: People > Add new person > Search for the players name > Check that the details for both records match and note down the VNA numbers.
- Submit merge request (refer to the Merge Request Cheat Sheet for process).